

Technology Committee Meeting Minutes
August 30, 2012

Members in Attendance:

Superintendent	Melissa Thompson
Principal	Bob Antholine
Coord. of Teaching & Learning	Lynn Welscher
Director of Special Education	Brenda O'Brien
Director of Business Services	Joan Fritzler
Library, Media, Technology Specialist	Candy O'Connell
Technology Integrator	Chris Evans
Teacher-Kindergarten	Megan Babe
Teacher-2nd Grade	Reese Simcakowski
Teacher-4th Grade	Kelly Cavaiani
Teacher-5th Grade	Gretchen Nelson
Teacher- Spanish	Michele Whaley
Teacher-Art	Rebecca Mork
School Board Member	Rebecca Morrison
Parent	Kim Hofkamp
Parent	Michele Koper

- I. Opening—we began with a welcome, introductions, reviewed the agenda, discussed the role and purpose of our team, learned about the parking lot concept and determined the following shared commitments:

Shared Commitments

- Establish minutes captain at beginning of each meeting
- Stick to agenda as much as possible
- Punctuality
- Have end time's
- Shared responsibility for meeting agendas, leadership, demos
- All voices count
- Be respectful/recognize/appreciate varied backgrounds
- Leave w/specific talking points
- Make effort to solicit feedback based on talking points

- II. Technology at Swallow: Where We Are and How We Got Here: Candy O'Connell described our current 3 Year Technology Plan and we discussed Teaching and Learning as Impacted by Technology.

- III. Technology In Schools Today—Brenda and Bob facilitated a group discussion about the articles provided, Melissa explained what the CESA NxGL partnership is, and Bob shared several educational apps that can be used in classrooms.

- IV. Creating the Vision to Move Forward: Lynn facilitated a dialogue about the following:
 - a. What would you like to study?
 - b. What data do we need to inform our course of action?
 - c. What does the end of our work look like?

The group determined the following:

Next Steps – How?

- Project Learning – NXTGL
- How do we find a balance of subjects – grading for learning, reporting
- Standards curriculum study – review what is now in place
- Establish vision for future and purpose
- Align with curriculum group over time
- Site visits
- Attend CESA meeting or ask for Jim’s help
- Survey Parents, Teachers, Students
- Share articles

Site visits & NxtGL

--Attend or arrange visit with CESA NxGL leaders

Michele K*.
Bob A. *
Gretchen
Kelly
Chris
Reese
Rebecca

Survey (parents, teachers, students)
create, circulate, report
or
gather samples
Meg
John Q.
Melissa
Michele*

Curriculum

Review and reflect
Review

Candy*
Lynn
Kim
Becky
Brenda
Charisse

*Group Captain

All – to share an article or application at each large group meeting.

- V. Parking Lot Check In/Date and Agenda for Next Meeting: We reviewed items placed in the parking lot as listed below and determined that the small groups would meet and a future large group meeting date would be determined.

Parking Lot

- Standards for Students
- Standards for Teachers
- Budget
- Sustainability
- All tech purchases should reflect curricular needs
- Survey and use/hope to use/want
- Need a frequency of use survey
- Promote active expressions, document cam, etc.
- Dictionary of acronyms
- Pilot class (1-1) during SOAR
- Self-selected no added time
- NXGL dates
- What is difference in comprehension w/e – reader vs. test
- Could we showcase in-house tech applications?

VI. Check Out: Each group member provided the following as a part of the checkout process.

Three things you learned this evening:

Artistic ability of staff

Number of education sites available that are free

Agreement that curriculum should drive technology

New applications

Re-introduce to NXGL

Got to know the group

Opportunities are available to learn more on NxtGL

We need a vision

I have better direction of where this group is headed. I'm processing still but like where this is going

Apps can be put on laptops

New apps – flocabulary, toontastic, teach me

We're a BYOD school

What we are setting out to do

New apps – Bob

That Swallow is trying to be progressive

I'm excited about the positive momentum at Swallow to personalize learning

More definition around NxtGL

Clarification on our past technology uses

The desire (enthusiasm) by Swallow staff to enhance technology

How technology can be used, is being used and history of our tech plan.

Two things you have more questions about:

Clear direction of committee

What are other area schools doing

What do our staff and community envision for the future of Swallow tech

Balance between teach skills and project based learning. NxtGL

When are we using too much technology? Balance with content/skills

What technology do we have available?

NxtGL

Our vision, survey – will be addressed I know

There was a point made about evaluating how our kids are prepared to transition from Swallow to AHS. I hope this is still regarding curricular preparedness vs. technologically

Vision – still need some direction as to our team

One thing we did not discuss that you feel we need to get to or clarify:

Survey – value

Staff survey

How to narrow the focus

I think we have a good start

Tech standards review

When our net meeting is

How will we increase our capacity to absorb the additional technology?

Flow chart

What our goal is as a group - The big questions we want to answer

We started to highlight the need for a vision – I agree. Without this we will have a hard time focusing.